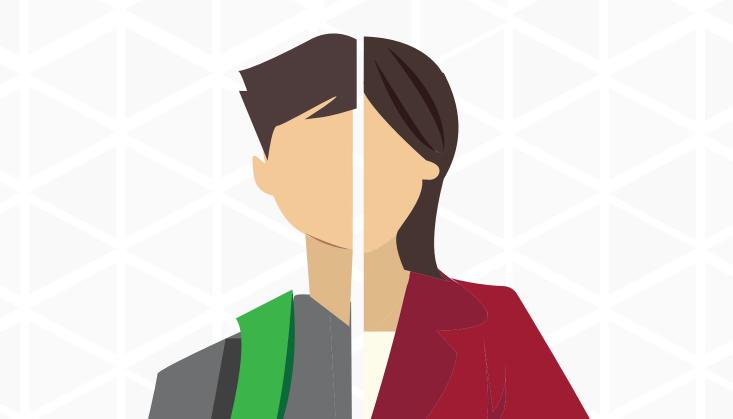
Are You Career-Ready?

Employers are looking to hire college students and recent graduates who know how to use their talents, strengths, and interests. These students are Career-Ready.

How do you become Career-Ready? Mastering these Career Readiness Competencies will prepare you for a successful transition into the workplace.



Identify and articulate skills, strengths, knowledge, & experiences; navigate career options and





Articulate thoughts and ideas clearly and effectively to a variety of audiences; demonstrate public-speaking skills.

pursue these opportunities.



Demonstrate personal accountability and effective work habits: punctuality, working productively with others, time management, understanding the importance of a professional work image, and demonstrating integrity.





Build collaborative relationships representing diverse cultures, races, ages, gender, religions, lifestyles, and viewpoints; work within team structure; negotiate/manage conflicts.



Leverage the strengths of others to achieve common goals; organize, prioritize and delegate work; use empathetic skills to guide and motivate.



Application and Information Technology

Select and utilize technology to solve problems and accomplish goals. Exercise sound reasoning and analytical thinking; use knowledge, facts, and data to solve problems and make decisions.



Division of Student Affairs Career Center

Adapted from the NACE Career Readiness Competencies. Original artwork and concept by the University of Miami.