**Informational Interview Questions and Reflection**

Consider the following when planning questions to ask:

On a typical day in this position, what do you do?

What training or education is required for this type of work?

What personal qualities or abilities are important to being successful in this job?

What part of this job do you find most satisfying? Most challenging?

How did you get your job?

What opportunities for advancement are there in this field?

What entry- level jobs are best for learning as much as possible?

How are you evaluated in this position?

How do you see jobs in this field changing in the future?

Which professional journals and organizations would help me learn more about this field?

What types of decisions do you have to make in this position?

What suggestions do you have related to preparing my resume for an internship or job in this field?

What would you like to share with me that I have not asked you?

**Reflect on what you learned:**

What did I learn from this informational interview that I did not know before?

What were the most appealing aspects of the job described by the interviewee?

What were the least appealing aspects?

What characteristics and interests did the interviewee have that are similar to mine?

Does this appear to be a job I would like? Why or why not?

What steps do I plan to change or add based on what I learned?

What additional information do I need to determine whether or not this might be a viable career option for me?